

Industrial Equipment

Editable enquiry checklist

1 Download & fill 2 Save a copy 3 Email with drawings / supporting files
Use "To confirm" for unknowns. For longer answers, reference an attached sheet.

CONTACT & ENQUIRY

Company / organisation

Contact name / role

Email / telephone

Enquiry reference / date

APPLICATION & REFERENCES

Application, process and task

Input material/product and size range

Required result, quality, capacity and cycle/throughput

Duty hours, changeovers and operating environment

BGS is a trade name of S.B. Enterprises and coordinates sourcing through selected manufacturers. Configuration, documentation, MOQ, timing and inspection scope are agreed for the selected order. For orders on BGS, every unit is inspected against agreed criteria. For direct manufacturer orders, inspection and coordination scope are agreed separately.

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TECHNICAL REQUIREMENTS

Reference machine, model, nameplate and known limitations

Plant layout, footprint, access and integration interfaces

Voltage/frequency, power, compressed air, water and other utilities

Control architecture, communication and operator requirements

Tooling, fixtures, accessories and consumables

Applicable destination requirements and documentation

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ACCEPTANCE & SUPPLY DETAILS

Factory test/FAT protocol, materials, duration and acceptance values

Site acceptance and commissioning scope where included

Manuals, drawings, software records and training requirements

Packing, freight, unloading and destination

Warranty terms, support location and spare parts

Purchasing route, project timing and open technical inputs

Open inputs / deviations / attachment names

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